



Certificate in Professional Legal Studies

KEY INFORMATION

Course Type:	Professional Certificate
Delivery:	In-Class & Blended Learning
NFQ:	Level 5 Equivalent
Duration:	20 Weeks Part Time
Accredited By:	Chartered Institute Of Legal Executives UK (CILEx)



COURSE OVERVIEW

A legal executive is a legal professional usually working with or under the supervision of a solicitor. This can take place in private practice, or in the public service. Our Certificate in Professional Legal Studies has been specifically tailored for students who wish to practice as a Legal Executive in the Republic of Ireland.

The work of a legal executives is as varied as that of the solicitor with whom they work. This work can be categorised as either contentious (for example personal injury litigation, debt collection and family law) or non-contentious (for example advising on the making of a will or conveyancing). Legal Executives regularly deal with clients, file management, processing litigation, attendance in court, preparing papers to go to barristers, attendance at consultations and settlement meetings. This course was designed by our Program Leader to meet a need in the professional context which she identified during her career as a barrister.

ACCREDITATION

This course is endorsed by the Chartered Institute of Legal Executives UK (CILEx). CILEx is the professional association for over 20,000 Chartered Legal Executive lawyers, paralegals and other legal practitioners in Ireland, England and Wales. For more than 50 years, they have been offering pathway to a flexible career in law.

COURSE DETAILS

The Certificate in Professional Legal Studies has been specifically tailored for the Irish jurisdiction and covers four key areas, including:

Unit 1: Introduction to the Irish Legal System;
Legal Research

Unit 2: Law of Torts; Contract Law

Unit 3: Civil Litigation

Unit 4: Land Law & Conveyancing

The Saturday workshops provide an opportunity to review and discuss each unit. There is a two hour and fifteen minutes examination for each unit. Students have access to our library and online journals throughout their time at Independent College Dublin. Students are provided with a customised manual for each subject.

DURATION

This is a 20-week course delivered via three-hour lectures one day a week from 6.30pm to 9.30pm. There are approximately three Saturday workshops within the 20-week period, which run from 9.30am-12.30pm at Independent College Dublin.

BLENDED LEARNING

The course is delivered both in-class and via blended learning. This will facilitate students living outside of Dublin who wish to take the course. Class lecturers are recorded and posted online for students to access via our Moodle platform.

There are a number of Saturday workshops throughout the 20 weeks that you will be required to attend as part of the blended learning approach.

ENTRY REQUIREMENTS

The course is open admission and there are no entry requirements.

COURSE FEES

Tuition fees are €1,850 for students based in Ireland and the EU.

CAREER OPTIONS

Many graduates of our Certificate in Professional Legal Studies go on to complete our Diploma in Professional Legal Studies to facilitate further career advancement. Many of our students successfully pursue roles as Legal Executives in Ireland whilst some use the qualification as a pathway to become a solicitor.

93%

of our Law students were in work within one year after graduating

HOW TO APPLY

independentcolleges.ie/all-courses/ | admissions@independentcolleges.ie | 01 877 3925